



CADET EXECUTIVE OFFICER  
CIVIL AIR PATROL RHODE ISLAND WING  
UNITED STATES AIR FORCE AUXILIARY  
ENCAMPMENT 2004

10 January 2004

MEMORANDUM FOR ALL CADETS AND PARENTS OF CADETS

FROM: Cadet Executive Officer, RI Wing Encampment 2004

SUBJECT: Rhode Island Wing Encampment 2004

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As many of you know, the Rhode Island Wing Encampment 2004 is fast approaching. The encampment is scheduled for 11-17 April 2004, during the Spring school vacation. There have been numerous changes to the structure of this year's encampment, since three separate activities have been planned:

- The basic cadet encampment (for first-timers)
- Rhode Island Cadet Leadership Academy (*applicants for this activity MUST have completed a basic encampment previously*)
- A ground search and rescue school (*applicants for this activity MUST have completed a basic encampment previously*)

Cadets who have already completed a basic encampment will have the choice of attending RICLA or the RIGSAR School.

To apply for encampment, follow these steps:

1. Fill out as much information as you can in the forms included in this packet. This will help the encampment staff process the registration more easily.
2. Indicate which encampment activity you will be attending on the *bottom margin of the first page of the CAP Form 31* (basic encampment, leadership academy, ground search and rescue, or encampment staff—staff applicants must contact the cadet commander at *cadetemerick@hotmail.com* if they have not already done so).
3. Have your unit commander and legal guardian(s) sign the appropriate portion of the CAPF 31 to validate the application. If you are not a Rhode Island Wing cadet, your wing commander must endorse the application also.
4. Complete the additional forms included in the packet (these are necessary for emergency contacts, permission for orientation flights on military aircraft, and liability information for the National Guard Rock Wall).
5. Make out a payable to *Rhode Island Wing CAP*. The cost will be \$85.00. In addition, there will be a spaghetti fundraiser luncheon following encampment graduation for all cadets and guests. This is \$10.00 per plate if you wish to attend; you may include this money in the encampment price if you wish.



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6. Please mail the completed portion of the packet and payment (keeping the information sheets for your own reference) to:

1Lt. Joseph Kilty  
1313C Curtis Corner Road  
Wakefield, RI 02879

DATES AND TIMES:

- Saturday, 10 April 2004 – Senior and cadet staff arrival – 1200
- Sunday, 11 April 2004 – Cadet arrival – 1300-1500 (we realize that this is the Easter weekend, so if late arrivals are absolutely necessary, individual exceptions may be made)
- Saturday, 17 April 2004 – 1100 – Encampment graduation. Parents and friends are all welcome to attend the graduation ceremony.
- Saturday, 17 April 2004 – 1230 – Spaghetti fundraiser luncheon. The cost is \$10.00 per person; the money raised will be used in support of future cadet programs activities. All cadets and guests are invited. Tickets are available in advance, at check-in, or at the door. If you are purchasing tickets in advance, please include \$10 per ticket added to the encampment fee.

LOCATION:

Encampment will be held at Camp Varnum in Narragansett, Rhode Island. To get to the site, follow Interstate 95 South (North) to Exit 9, which is Route 4. Follow Rt. 4 South past where it merges with (and becomes) Rt. 1. Just after this merge, take a right-hand cloverleaf exit onto Rt. 138 East. At the first exit, take a right onto Rt. 1A South. Follow Rt. 1A South about three miles and look for a left turn at a street with small street signs that say "Camp Varnum".

If there are any questions, contact the Cadet Commander, C/2Lt Benjamin Emerick at (508)-234-0363 or [cadetemerick@hotmail.com](mailto:cadetemerick@hotmail.com). Any questions about the application or administrative details may contact the Cadet Executive Officer, C/2Lt Eric Calvey, at (508)-278-2878 or [ecalvey@charter.net](mailto:ecalvey@charter.net). You may also contact RI Wing Headquarters at (401)-737-8490. Please monitor the RI Wing website ([riwg.cap.gov](http://riwg.cap.gov)) for changes in information and additional details.

ERIC W. CALVEY, C/2LT, CAP  
Cadet Executive Officer, Encampment 2004